

## PARISH REVIEWS WORKGROUP

The Workgroup attends to Southern Presbytery responsibilities with regard to the parish development reviews.

### **In all cases, the Workgroup will ensure that the following occurs:**

- All Presbyterian congregations undergo a five yearly parish development review
- Request, through the Clerk, any police checks that are required

In all its work, the Workgroup follows and fulfils the requirements and procedures laid down in the Book of Order, supplementary provisions, and guidelines found in the Ministry Development Programme manual (Chapter 4), and the Parish Review Training Manual (Susan Jones – Feb 2010).

Parish Development Review Teams may, as part of their report, refer the parish to the Synod Mission Advisor who can conduct Mission Appraisals where it is evident a parish needs to refine its vision and mission.

### **Presbytery Clerk responsibilities:**

- Keep a register of all congregations, and dates of reviews, and copy of last review.
- Submit names to the Leadership Sub-Committee of those people willing to train as a Presbyterian Church-accredited reviewer (as recommended by the Workgroup).

### **Workgroup responsibilities:**

- Appoint people to Review Teams for parish development reviews, (*including where possible one member who has undergone parish development reviewer training*).
- Receive parish development review reports from the Parish Development Review Team, and follow up progress reports from Parishes over the next five years.
- Provide and support training sessions for Parish Development Review Teams.
- Support training sessions, in conjunction with Synod of Otago and Southland and Leadership Sub-Committee of the Council of Assembly for the leadership of congregations on the requirements of reviews.
- A written report to be sent to the Presbytery Clerk by the 15<sup>th</sup> of each month for the Presbytery Council, with recommendations for approval or action.
- An annual report to be prepared by the Convener for the Annual Meeting